

**TOWN OF YARROW POINT  
COMMUNITY DEVELOPMENT**

PERMIT NO.

**SITE DEVELOPMENT PERMIT APPLICATION CHECKLIST (Page 1 of 2)**

This checklist is an important part of your permit application; please complete it accurately. Submitting an incomplete application may delay the issue of your permit. The checklist is used to help you and the Town's plan reviewer determine whether your project complies with local ordinances prior to permit issue.

Please describe the nature of the proposed project:

1. Is this project part of a larger project requiring other permits? If so, please list the other permits for which you have applied or will be applying, including permit numbers and issue dates, when applicable. o yes o no
2. Will the project require excavation or other work on public streets or rights of way? If so, a Right of Way Use permit is required. o yes o no
3. Does the project involve construction of a new residence or is it an addition to an existing residence? If so, a building permit is required. o yes o no
4. Does the project include the removal of 50% or more of the existing structure or the disconnection of utilities? If so, a demolition permit is required. o yes o no
5. Will the project include a fence or freestanding wall? If any part of this fence is higher than six (6) feet or located in the setback area, a building permit is required. o yes o no
6. If any part of the fence is located in the setback area, does that portion exceed six (6) feet in height? If so, a variance is required. o yes o no
7. Does the project lot meet the requirements of a legal building site? o yes o no
8. If the project lot is nonconforming, does it qualify as an established building site? o yes o no
9. Are all stormwater facilities connected to the public stormwater system? o yes o no
10. Is the total site impervious area less than 60% of the lot area? o yes o no
11. Do the plans submitted accurately show the location, size, and configuration of all structures, appurtenant structures, and off-street parking? o yes o no
12. Is the type, size, and amount of off-street parking provided on the project site as required? o yes o no
13. Does the application adhere to the Town of Yarrow Point Site Development Code? A copy can be found on our website [www.ci.yarrow-point.wa.us](http://www.ci.yarrow-point.wa.us) o yes o no
14. Does the application adhere to the Town of Yarrow Point Stormwater Drainage Guidelines? A copy can be found on our website [www.ci.yarrow-point.wa.us](http://www.ci.yarrow-point.wa.us) o yes o no
15. Does the project require fill and excavation in excess of 50cy? If so, what is the estimated quantity in cy? o yes o no

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- 16. Will the project clear 750sf or more of existing ground surface? If so, what is the estimated quantity? o yes o no
- 17. Will the project add more than 120sf of new impervious surface? If so, what is the estimated quantity? o yes o no
- 18. Will there be any retaining walls or rockeries constructed as part of this project? If so, please note that a building permit is required for rockeries in excess of 4 feet tall (measure from bottom of rock to top of rock). o yes o no
- 19. Does the project require grading or paving over of an existing detention or water quality facility? o yes o no
- 20. Does the project extend or modify the public and/or private stormwater system? o yes o no
- 21. Has a variance been granted previously to this property? If so, when?  
\_\_\_\_\_ o yes o no
- 22. Are there any conditions, covenants, or restrictions included in your title that restrict building activity on this property? If so, you must comply with these restrictions in addition to Town regulations. o yes o no

I certify under penalty of perjury that I am the owner or the duly authorized agent of the owner of the property for which this permit application is made and that all information furnished in support of this application is true and correct.

Name (type or print): \_\_\_\_\_ Address: \_\_\_\_\_

Signature \_\_\_\_\_ Owner  Agent  Date \_\_\_\_\_

**HOLD HARMLESS AGREEMENT:**

I certify that I or my authorized agent have reviewed and do understand all federal, state, county, and town of yarrow point laws, codes, regulations, and requirements pertinent and applicable to construction of the proposed project and that the project described in the permit application documents complies with these laws, regulations, codes, and requirements in all particulars.

I hereby agree as a condition of permit issue to hold harmless the Town of Yarrow Point, its officers, agents, and employees and to indemnify them from all liability, loss, and expense, including reasonable attorney's fees, that the town, its officers, agents, or employees may incur by reason of the issue of such permit and all other acts taken by the Town of Yarrow Point relating to the work described under the permit documents, including but not limited to plans examination, issue of permit(s), inspections, and approval of construction and issuance of certificates of occupancy.

Signature \_\_\_\_\_ Date \_\_\_\_\_